



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

November 12, 2020

OFFICE OF  
AIR AND RADIATION

MEMORANDUM

SUBJECT: Renewal of the Charter for the Clean Air Act Advisory Committee

FROM: Anne L. Austin  
Principal Deputy Assistant Administrator

A handwritten signature in black ink, reading "Anne L. Austin", is written over the printed name and title.

THRU: Toni Rousey, Committee Management Officer  
Office of Administration and Resources Management

A handwritten signature in black ink, reading "Toni Rousey", is written over the printed name and title.

TO: Douglas Benevento  
Associate Deputy Administrator

The Clean Air Act Advisory Committee (CAAAC) charter must be renewed every two years to comply with the requirements of the Federal Advisory Committee Act (FACA). The current charter expires November 27, 2020. I recommend that you approve the renewal of the CAAAC charter as indicated below.

I am available to respond to any questions you may have.

Approved: A handwritten signature in blue ink, reading "Douglas Benevento", is written over the line.

Date: November 18, 2020

Disapproved: \_\_\_\_\_

Attachments:  
Charter  
Membership Balance Plan  
Justification for Renewal  
Notice of Charter Renewal